

Communication

Student Planner

Communication between parents and teachers is essential. The Vista Hills Student Planner is a great link between school and home. Students are responsible for bringing their planner to class **every day**. Notes sent from parents in planners will be read each morning before our day begins. Homework and special events will be recorded in student planners daily. Our weekly **Spelling List** will also be written here. Students will be completing a **Friday Fun Quiz** each week based on this word list. **NEW: Daily Home Reading will be recorded in your child's planner.** Please include the title of the book as well as your initials to indicate the book has been read. Please empty and read any papers found in the front pocket of the planner each day. If you would like to send me a note (e.g., Doctor's appointment), feel free to write it in your child's planner in the space provided. *Your child will be coached to ask you to sign or initial the planner as part of a daily routine.*

Weekly Newsletter

A class newsletter will be posted on our class website teachers.wrdsb.ca/schatze weekly. The newsletter will include topics we have discussed throughout the week and any upcoming special events or assignments. **Please subscribe to my website and receive the Newsletter automatically by going to the above web address and click on "Subscribe" on the Home page.**

Teacher Contact

Please feel free to contact me with any questions or concerns you may have regarding your child. I usually arrive at school 30 minutes prior to the beginning of the school day. Our office manager, Ms. Ria Schofield, is always happy to take your messages as well. I will do my best to return your call as soon as possible. If you wish to leave a voicemail message, the number to call is **519-570-8073 (ext. V8655)**. You can also email me at eugenia_schatz@wrdsb.ca. Please take note that if you have a time-sensitive issue (e.g., your child will be walking home with a neighbour), call the office as I am only able to check my voicemail and email periodically throughout the day.

Would you prefer to receive a hard copy of our Class Newsletter ?

Please complete and return this portion.

I prefer to receive a hard copy of the Class Newsletter.

Student's Name: _____

Parent's/Caregiver's Name:
(Please Print)

Please return 